**MINUTES CASA BOARD OF DIRECTORS MEETING, SEPTEMBER 14, 2021**

**PLACE: VIRTUAL VIA ZOOM**

**TIME OF BOARD MEETING: 6:00 PM**

**PRESENT: Brandon Moonier; Retta “Susan” Tuggle; Tammy Ablan; Steve Williams; Donna Goede; Margie Passmore; Mary Thomasson; and Alicia Knickman, Executive Director**

**Excused: Sara Govero**

**Not Excused: N/A**

1. The meeting was called to order by Brandon at 6:02 PM.
2. Board approved the August 2021 Board Meeting minutes.
3. CASA Program Update:
   1. Yvonne is officially starting on September 16th and she will begin training with the class that starts next week.
   2. Starting the next class with 16 people, one of our largest to date. We also already have people waiting for our January class. The September class will be held virtually via Zoom.
   3. Emma will be leaving as Yvonne comes on board.
   4. Missouri CASA is creating new criteria for onboarding new hires and Alicia will update us when she receives details.
4. August Financial Statements – Alicia sent this to the Board with the agenda prior to the meeting.
   1. Board approved the August 2021 Financial Statements.
5. Grant status update
   1. VOCA application had been extended by two weeks but originally.
   2. Three-month extension granted to all current grantees – we will receive roughly what we had been receiving based on their averaging our previous amount over the past two years.
   3. The most concerning thing about this is that 130 applications were received previously and now they have 200 applications with less funding. Funding is split by regions and there are mandates from the government on how much goes to certain areas.
   4. No update at this time as to when we will receive confirmation for future funding.
   5. If we receive VOCA funding, it will be for nine months (year cycle and we have already received the three months as an extension). Then it is possible for a 12-month renewal, and then one more 12-month renewal.
6. Board membership
   1. We have two potential board members going through the interview process at this time.
7. Fundraising
   1. Poker Run – October 9th
      1. Sponsors – we have received seven sponsors to date – still need more sponsors – MUST BE TURNED IN TO ALICIA BY SEPTEMBER 22ND IN ORDER TO PRINT SPONSORS ON T-SHIRTS.
      2. T-shirts will be ordered in Large and X-Large only. If you would like a shirt but in a different size, please notify Alicia by September 22nd.
      3. Need auction items (preferably something portable for riders to carry).
      4. We will do an alcohol basket – any donations for this will help to spice up the value of this basket.
      5. Brandon has a banner in his garage and will bring that to the first stop.
      6. Alicia will check in with everyone manning a stop before the event to arrange delivery of the rest of the banners and all other supplies (e.g., cards, poker cards, money bags, etc.).
      7. Alicia will include a flyer for the Vacation Raffle to display on the tables at each stop to promote that raffle.
   2. Vacation Raffle
      1. We received the donation of the vacation home again this year.
      2. The flyer is ready and we will only be accepting payment online for tickets.
      3. Alicia will look into adding a QR code to the flyer for the Vacation Raffle to display on the tables at the Poker Run.
      4. We will open this up October 1st and plan on drawing mid-November.
   3. Board Appeal
      1. Alicia will print up pre-addressed envelopes with an insert to provide an easy way to submit a donation.
      2. Alicia will send out an Excel template to submit our contact information to her to send out – return this information to her by Thanksgiving.
      3. If you prefer to send these out yourself, let Alicia know how many copies you will need.
      4. Alicia will make an e-copy available for emailing.
      5. Targeting mailing these out after Thanksgiving/early December.
   4. Targeting local businesses/schools
      1. Alicia drafted a letter that can be distributed.
      2. Targeting Chamber of Congress and any local organizations that are a good fit (e.g., schools, businesses that hold events for employees to donate to local charities, etc.).
   5. Twin City Trivia Night
      1. We only made $250 because there were only four tables at the event.
      2. Let Alicia know if you would like an e-copy, actual copies, or have contact information for Alicia to send it out.
8. Meeting adjourned at 7:50pm.

Board Members - Contact Information:

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