**MINUTES CASA BOARD OF DIRECTORS MEETING, NOVEMBER 9, 2021**

**PLACE: VIRTUAL VIA ZOOM**

**TIME OF BOARD MEETING: 6:00 PM**

**PRESENT: Brandon Moonier; Retta “Susan” Tuggle; Tammy Ablan (via Zoom); Steve Williams (via Zoom); Donna Goede; Mary Thomasson; Yvonne Kleine, Volunteer Coordinator; and Alicia Knickman, Executive Director**

**Excused: Sara Govero; Margie Passmore**

**Not Excused: N/A**

1. The meeting was called to order by Brandon at 6:03 PM.
2. Board approved the September 2021 Board Meeting minutes.
3. September & October Financial Statements – Alicia sent this to the Board with the agenda prior to the meeting.
	1. Board approved the September 2021 Financial Statements.
	2. Board approved the October 2021 Financial Statements.
4. Introduction of newest Volunteer Coordinator, Yvonne Kleine
5. CASA Program Update:
	1. 10 volunteers sworn in from most recent class
	2. There is a change in the background check process due to our previous source shutting down. Sterling Volunteers and Family Care Safety Registry are now the two places we are using. We could use Sterling for both as the cost is similar. However, Family Care Safety is a lifetime membership so any potential volunteers already in their system will cost us nothing to process. Additionally, renewal background checks will not incur an additional charge once a volunteer has been registered with Family Care Safety saving us money in the future. With this change, our overall costs will increase from $30 to up to $45 per volunteer (except when we save the fee of running someone through Family Care Safety Registry)
	3. The Head of the Juvenile Office is leaving and her replacement has not yet been announced
	4. No word yet on any changes to COVID requirements at the Court House
6. Grant status update
	1. We have VOCA funding through December 31st but no updates beyond our current funding term
	2. Alicia applied for an additional small grant from SSVF to help fill the potential VOCA gap
	3. Received grant from the Jefferson Foundation for advertising in 2022– over $20,000
	4. Received funding through High Ridge Rotary for a board table and chairs. The Rotary handles the purchase and delivery to us and they are having supply chain issues
7. Board membership
	1. Bianca sent in paperwork to proceed with the process which includes an interview by a board member
	2. We could still use additional board members, specifically with a financial background and law enforcement
8. Fundraising
	1. Poker Run Lessons Learned
		1. Poor turn out this year
		2. Facebook groups seem to be the best way to advertise based on feedback received from several people
		3. Martienne’s husband volunteered to join the Facebook groups to help with advertising next year
		4. The Poker Run is not a fit for our current Board in order to properly promote the event. Instead, we will look into a wine tasting or a wine tour (selling tickets for a bus tour through wineries) for our Fall 2022 fundraiser
		5. Donna and Alicia will discuss the winery option more and provide feedback to the Board
	2. Vacation Raffle
		1. About 80 tickets have been sold so far and we need to sell the remainder by this weekend when the drawing is scheduled
		2. Five tickets have been ‘sold’ but not yet paid for
		3. Trying to get the remainder of the tickets sold by Friday, November 12th so Alicia can get everything to an independent person to draw the winner
	3. Board Appeal
		1. Alicia has provided information for gathering the contact information and the materials to send out. If you need additional copies, please let her know
		2. Return contact information to Alicia by Thanksgiving and indicate if you have/will send out on your own or if you are requesting she send it out. A complete contact list will be maintained, regardless of who actually sends the information
		3. Targeting mailing these out after Thanksgiving/early December.
	4. Targeting local businesses/schools
		1. Alicia will be picking up a check next week from the library for approximately $250
		2. Margie received a $1000 fundraiser donation from Fox NEA
	5. Gala discussions will begin in December
9. External microphone is being considered for hybrid meetings to ensure Zoom participants have better audio quality from the CASA office. Tammy will provide Alicia with information on the microphone model that has been confirmed as working well for hybrid meetings
10. Meeting adjourned at 7:55pm.

Board Members - Contact Information:

Alicia Knickman – (314) 409-2880 aknickman@jeffersoncountycasa.org

Brandon Moonier – (314) 566-1013 moonier@thurmanlaw.com

Sara Govero – (314) 570-9899 saragovero1@gmail.com

Tammy Ablan – (314) 724-7801 tamara.ablan@gmail.com

Steve Williams – (314) 971-0399 swillfis@gmail.com

Susan Tuggle – (314) 239-4831 mosestug@aol.com

Donna Goede – (314) 623-4026 donnagoede@att.net

Mary Thomasson – (314) 913-5077 mthomassonn@charter.net

Margie Passmore – (314) 276-7287 mapassmore@aol.com