**MINUTES CASA BOARD OF DIRECTORS MEETING, MAY 10, 2022**

**PLACE: VIRTUAL (VIA ZOOM)**

**TIME OF BOARD MEETING: 6:00 PM**

**PRESENT: Brandon Moonier; Retta “Susan” Tuggle; Tammy Ablan; Donna Goede; Margie Passmore; Mary Thomasson; Bianca Eden; Alicia Knickman, Executive Director; and Potential Board Member, Elaine Wilson.**

**Excused: Sara Govero; Steve Williams**

**Not Excused: N/A**

1. The meeting was called to order by Brandon at 6:01 PM.
2. Board met prospective Board Member, Elaine Wilson.
3. Board approved the April 2022 Board Meeting minutes.
4. April Financial Statement – Alicia sent this to the Board with the agenda prior to the meeting
   1. Statement includes a couple of Amazon purchases for the TV stand, the second part of the table, and chairs for the office. Funds from grants were used.
   2. Board approved the April 2022 Financial Statement
5. CASA Program Update:
   1. Tomorrow is the final court visit and swearing-in for the current class. This class produced seven new volunteers.
   2. We were able to train 17 new volunteers of the 36 budgeted this fiscal year.
   3. Leann, Head of state program, assured Alicia that the lower volunteer numbers will not affect the Missouri CASA grants we receive.
   4. Once this class have all been sworn in, out total volunteers will be in the mid-80s.
   5. When we hit 90 volunteers we will need another Volunteer Coordinator. This will require additional funding.
   6. We plan to invite staff to the June meeting to talk to the Board.
6. Grant status update
   1. Jefferson Foundation grant came through for $15,000 to pay for rent, Internet, and replace one or two laptops.
   2. VOCA grant is a set amount with an auto-renewal for two years. We will likely not receive anything above the set amount during this period.
7. Recruitment Update
   1. Library – Brandon would like to get on a regular speaking schedule which will require being on the Library Board’s monthly agenda to get it approved. Susan and Bianca are on the Board and will look into this.
   2. Chamber Board Meeting
   3. Church groups
   4. Retired teachers groups
   5. We need to continually provide Alicia with leads on places to recruit volunteers
8. Board Meeting frequency
   1. Considering reducing the frequency of full Board meetings and supplementing with committee meetings:
      1. Recruitment Committee
      2. Fundraising Committee
   2. Brandon, Alicia, and Tammy will meet to discuss parameters for the committees before moving forward.
9. Gala
   1. October 15th is the date of the gala this year
   2. October will be here before we know it, we need to begin thinking about the key factors in planning and will begin actual planning in the June Board meeting.
   3. Sponsors
   4. Invitations for tables (people who will be willing to participate in the auction and raffles)
   5. Procuring donations for auction items and raffle baskets
10. Board approved the addition of Elaine Wilson to the Board.
11. Meeting adjourned at 7:26pm.

Board Members - Contact Information:

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