**MINUTES CASA BOARD OF DIRECTORS MEETING, JULY 14, 2020**

**PLACE: VIRTUAL MEETING VIA ZOOM**

**TIME OF BOARD MEETING: 6:00 PM**

**PRESENT: Brandon Moonier; Retta “Susan” Tuggle; Sara Govero; Tammy Ablan; Donna Goede; and Alicia Knickman, Executive Director**

**Excused: Marita Anne Marrah, Member Emeritus; Troy Anderson; Steve Williams; Melanie Brady**

**Not Excused: N/A**

1. The meeting was called to order by Brandon at 6:02 PM.
2. Board approved the June 2020 Board Meeting minutes.
3. Alicia’s update:
   1. We had six volunteers complete training
   2. Three have been sworn in already
   3. The remaining three were scheduled to be sworn in tomorrow but the courthouse will be closed. They will be sworn in next week or the following week
4. June Financial Statement – Alicia sent this to the Board with the agenda prior to the meeting.
   1. Board approved the June 2020 Financial Statement.
5. 2019-2020 Budget Recap
   1. We managed to keep our year-end total from going down, despite the difficult situation we are experiencing with COVID
   2. We purchased tables and chairs with the Jefferson Foundation grant we received to help us replace lost revenue from fundraising due to COVID
   3. Our billboard on Highway 55 went up today and will remain up for seven months
   4. Another billboard is due to go up on Gravois and will be up for four months – this billboard may move if someone else wants our first spot and is willing to pay full price
6. Profit – Loss
   1. Advertising – did not spend more than we were given
   2. Jefferson Foundation money did not have restrictions as it was intended to replace lost fundraising revenue
7. Proposed 2020-2021 Budget
   1. Lowered fundraising from $50,000 to $40,000 due to unknown status of COVID situation and willingness of people to donate
   2. Hiring Julie’s replacement is not slotted until December because they can absorb current training and September training class before needing to hire another volunteer coordinator and this gives us time to see how the employment situation settles, specifically related to Children’s Division
   3. The Board approved the budget as proposed
8. Gala
   1. Any table/seat purchases and any sponsorships already in place will carry over to March 2021 unless a refund is specifically requested - to date, no one has requested a refund
   2. Andre's has moved $5,500 of our catering funds over to 2021 for our rescheduled date
   3. Alicia is working with hotel on getting a rescheduled date
   4. The Board needs to start stockpiling quality gifts regardless of how we move forward (in-person, virtual, etc)
9. Vacation Home Raffle
   1. Late August / Early September would be a good time to raffle off while people are looking at vacations for next year
   2. Sell limited number of tickets (100 this year at $100 per ticket)
   3. Alicia will put together a flyer and will prepare to launch this on Facebook
10. Poker Run
    1. Saturday, October 10th
    2. Could be managed with social distancing
    3. Alicia will confirm with Troy where this will start in order to create flyers
    4. The Board needs to start working on T-shirt sponsors and will soon have flyers to use when speaking with sponsors
11. Strategic Plan
    1. If anyone has any comments or questions, they can be sent to Alicia
    2. Alicia will revise the Strategic Plan and send out for the Board to review and approve during the August Board Meeting
12. Board Members
    1. We may want to update our Bylaws regarding term limits
    2. Board Members
    3. We need to proceed with recruiting Board Members. We have room for one or two members willing to participate in Board Meetings and help with fundraising
    4. September 8th will mark Sara’s 6-year anniversary on the Board, and she may move to an advisory role following the expiration of her term
    5. Retired Board Members could continue to participate and support the organization via committees (Consulting Committee / Gala Committee / Advisory Committee)
    6. If the bylaws don’t currently support it, the Board can discuss and vote to change it
    7. A copy of the bylaws can be found in the email where these minutes were distributed
    8. Alicia will add a review of the Bylaws to the August agenda
    9. Board Portal – Alicia will touch base with Melanie on where this stands and what is needed to move it forward
13. Training Class
    1. Next class begins with online class the week of Labor Day and in person beginning the following week
14. **Next Peer Support Meeting is 6pm on Monday, July 27th** – information will go out on the 15th - Guest speaker will be from Foster Care & Adoptive Care Coalition on extreme recruiting. The meeting will be held via Zoom – RSVP to receive the Zoom link that day
15. Meeting adjourned at 7:28pm.

Board Member Meetings - Contact Information:

Alicia Knickman – (314) 409-2880

Brandon Moonier – (314) 566-1013

Marita Anne Marrah – (314) 732-8595

Troy Anderson – (314) 304-1106

Sara Govero – (314) 570-9899

Tammy Ablan – (314) 724-7801

Steve Williams – (314) 971-0399

Susan Tuggle – (314) 239-4831

Melanie Brady – (309) 824-4744

Donna Goede – (314) 623-4026