**MINUTES CASA BOARD OF DIRECTORS MEETING, FEBRUARY 8, 2022**

**PLACE: VIRTUAL (VIA ZOOM)**

**TIME OF BOARD MEETING: 6:00 PM**

**PRESENT: Brandon Moonier; Retta “Susan” Tuggle; Tammy Ablan; Steve Williams; Donna Goede; Mary Thomasson; Bianca Eden; and Alicia Knickman, Executive Director**

**Excused: Sara Govero; Margie Passmore**

**Not Excused: N/A**

1. The meeting was called to order by Brandon at 6:01 PM.
2. YouthBridge Presentation
   1. Cindy Blake joined us to share information on their program
   2. Endowment Program options
      1. Non-endowed agency fund - access to principle and income w/ 2 authorized signors
      2. Quasi endowment – like a savings account for non-profits – money is put in and ownership is transferred to YouthBridge, they invest it (we decide the risk level) – we have access to annual distribution but Board can set a spending limit – 2/3 majority vote on how we take money out but it is available when we need it
   3. Min. $25K deposit with minimum fee of $250 ($21/month)
   4. They match endowment funds for youth related non-profits – funds are nearly gone for 2022 but there may be money towards the end of the year
      1. Put in $25K, match up to half in separate matching fund – access to income on that annually (suggest we remove it and put it in our endowment fund)
   5. Link for direct donations, including stock
   6. Investments are in the stock market (via Fidelity), which is why we have the option to select our risk tolerance. We can reallocate monthly if we want to change our risk tolerance
   7. Cindy will ask Barbara to contact Brandon with more details of how the contract is worded regarding CASA getting money back after transferring ownership to them
   8. Matching funds are renewed each calendar year and are distributed on a first-come, first-serve basis
   9. Cindy will confirm whether or not we could transfer money between two funds
   10. Money has to come directly from CASA to qualify for matching, not directly from donors – Cindy will check on this because we need to know if matching will be possible based on direct donors to our endowment fund
   11. May be able to post date check for Jan. 1st and submit paperwork, Board approval, and check in December. Cindy will check on this.
   12. Cindy will check on how the matching works (annual donation requirements for matching first five years)
   13. Donations of real estate – Cindy will check on process of who maintains ownership (they will check to confirm there are no environmental issues before accepting)
3. Board approved the January 2022 Board Meeting minutes.
4. CASA Program Update:
   1. Billboards – contract will start on March 1st – Billboard on Hwy 30 will be replaced with new artwork/message. Billboard on Hwy 55 will move to double billboard with a before and after message. These are paid for by a specific advertising grant
   2. Need to recruit more volunteers for the next class, which will begin once enough volunteers are signed up
   3. Today received fiscal monitoring report from VOCA
      1. Two opportunities for improvement: policies on non-supplanting and matching/cost-sharing
      2. No findings
5. January Financial Statements – Alicia sent this to the Board with the agenda prior to the meeting
   1. Alicia will begin including a view of the endowment fund for a quick view of everything
   2. Board approved the January 2022 Financial Statements
6. Grant status update
   1. Jefferson Foundation grant will likely be used to purchase chairs but we will not know what is needed until the Rotary donation is fully received
   2. Received funding through High Ridge Rotary for a board table and chairs. The Rotary handles the purchase and delivery to us and they are still having supply chain issues (some items are in but they will wait until all items are received before delivering to us) – no changes from last month
   3. Submitted request for Jefferson Foundation and should hear update on this in May
   4. Governor’s budget included amount to be deposited into VOCA but no idea at this time how this will affect our grant
7. Endowment fund discussion
   1. Alicia will request YouthBridge send over their standard contract for us to begin reviewing
   2. The Board agreed that it was worth waiting for the matching in 2023 before proceeding with YouthBridge
   3. This will allow us time to research alternatives and determine the best option for us
8. Fundraising
   1. Gala
      1. Were able to move everything to our new date – October 15, 2022
   2. Board Appeal
      1. This worked for 2021 but we did not send to very many people
      2. If we significantly increase the number of people we send it to, the more we should be able to bring in
   3. Wine Trail
      1. Changing this to Spring of 2023
   4. St. Patrick’s Day – Susan will check on the possibility of us raffling off our liquor basket at the Rotary’s St. Patrick’s Day event. We will review the basket at the March meeting to assess the value and determine if this is our best option
   5. May – we can raffle off a Mother’s Day “basket” with a massage, restaurant gift cards, etc.
   6. Board members will consider other fundraising options between now and the gala for additional income
9. Meeting adjourned at 7:45pm.

Board Members - Contact Information:

Alicia Knickman – (314) 409-2880 [aknickman@jeffersoncountycasa.org](mailto:aknickman@jeffersoncountycasa.org)

Brandon Moonier – (314) 566-1013 [moonier@thurmanlaw.com](mailto:moonier@thurmanlaw.com)

Sara Govero – (314) 570-9899 [saragovero1@gmail.com](mailto:saragovero1@gmail.com)

Tammy Ablan – (314) 724-7801 [tamara.ablan@gmail.com](mailto:tamara.ablan@gmail.com)

Steve Williams – (314) 971-0399 [swillfis@gmail.com](mailto:swillfis@gmail.com)

Susan Tuggle – (314) 239-4831 [mosestug@aol.com](mailto:mosestug@aol.com)

Donna Goede – (314) 623-4026 [donnagoede@att.net](mailto:donnagoede@att.net)

Mary Thomasson – (314) 913-5077 [mthomassonn@charter.net](mailto:mthomassonn@charter.net)

Margie Passmore – (314) 276-7287 [mapassmore@aol.com](mailto:mapassmore@aol.com)

Bianca Eden – (314) 922-8561 [beden@wegmannlaw.com](mailto:beden@wegmannlaw.com)