**MINUTES CASA BOARD OF DIRECTORS MEETING, DECEMBER 10, 2020**

**PLACE: VIRTUAL MEETING VIA ZOOM**

**TIME OF BOARD MEETING: 6:00 PM**

**PRESENT: Brandon Moonier; Retta “Susan” Tuggle; Sara Govero; Tammy Ablan; Steve Williams; Donna Goede; Marita Anne Marrah, President Emeritus; and Alicia Knickman, Executive Director**

**Excused: Melanie Brady; Troy Anderson**

**Not Excused: N/A**

1. The meeting was called to order by Brandon at 6:01 PM.
2. Board approved the November 2020 Board Meeting minutes.
3. CASA Program Update:
   1. January class was pushed to beginning the last week of January – currently 6-7 signed up for class
   2. Statewide Zoom call today – consistent feedback that everyone is struggling with pandemic fatigue, including our staff and volunteers
4. November Financial Statements – Alicia sent this to the Board with the agenda prior to the meeting.
   1. Installment of Missouri CASA Grant received.
   2. Board approved the November 2020 Financial Statements.
5. Rental Space Issues
   1. New neighbors moved in next to our office and conflicts with our organization’s values and mission
   2. There is a space in Hillsboro owned by a volunteer that is nearly twice the size of our current office with separate offices and space for an interview room. It will require some minor renovations that cannot begin until January (paint, new floor) and will be updated prior to moving in
   3. May need to wall off one section to create a closet and would need to discuss this as part of any contract negotiations
   4. Rent is slightly higher than what we will be paying in our current building but is much larger
   5. Board suggests pursuing discussions and Brandon will review any lease before entering into it
6. Fundraising
   1. Our net effect on the fundraising budget is currently $25,000 under our expected fundraising revenue
   2. Any fundraising we do to recapture that $25,000 will need to include any expenses needed to hold the fundraiser
   3. If we don’t hold any additional fundraisers, we will be ok but it will eat into our reserve funds
   4. Challenge for Board Members: each Board Member will research a virtual fundraiser idea to present at the January Board meeting – either send to Alicia prior to the meeting or be prepared to present
7. Alicia has been in her role for a year as of December 1st and requested a review. Board Members should submit feedback to Brendan (email address at end of minutes) by December 15th and he will provide collective feedback to Alicia
8. The staff will be invited to attend the January Board meeting
9. Meeting adjourned at 7:18pm.

Board Member Meetings - Contact Information:

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