**MINUTES CASA BOARD OF DIRECTORS MEETING, AUGUST 10, 2021**

**PLACE: 10820 HIGHWAY 21, HILLSBORO MO**

**TIME OF BOARD MEETING: 6:00 PM**

**PRESENT: Tammy Ablan; Steve Williams; Donna Goede; Margie Passmore; Mary Thomasson; and Alicia Knickman, Executive Director**

**Excused: Brandon Moonier; Retta “Susan” Tuggle; Sara Govero**

**Not Excused: N/A**

1. The meeting was called to order by Tammy at 6:10 PM.
2. Board approved the July 2021 Board Meeting minutes.
3. July Financial Statements – Alicia sent this to the Board with the agenda prior to the meeting.
	1. OSCA Payment – this is a fixed $12,500 from MO CASA in 4 payments and the balance is from MO court
	2. Board approved the July 2021 Financial Statements.
4. Fortune Bank Donation
	1. Steve provided an update regarding employees of Fortune Bank, where is wife works where they contribute to a Friday jean fund and donated the recent proceeds to CASA. This was a $600 donation
	2. How many other companies or schools in our community do this and may be willing to donate proceeds to CASA – we can take a new angle to gain support in our community
	3. Steve will work on a Marketing piece and forward it to Alicia – what CASA does and our vision with a cover letter asking to consider CASA for any donations from the school or organizations
	4. In addition to sending letters or emails, speaking at a luncheon for a Rotary Club could be another opportunity to introduce this – Alicia spoke at DeSoto Rotary today
5. CASA Program Update/Hiring Plan:
	1. Preparing for September class – 14 to 15 in the pipeline for class (typically 12)
	2. We are currently maxed out on staff – there were not as many volunteers to remove as they thought
	3. Volunteer Coordinators max out at 30 volunteers – we currently only have one, Christina
	4. Program Director max out at 20 volunteers
	5. Executive Director max out at 10 volunteers
	6. VOCA application was submitted but there is no confirmation on when an answer will be communicated. Until then it is uncertain whether or not we will received funding to pay for the Volunteer Coordinator that we need to hire
	7. We need the Volunteer Coordinator onboard for Sept 13th class or may need to postpone training class. This means we need to move forward with hiring even without knowing if VOCA funding will be provided to pay the position
	8. Alicia will proceed with hiring for this position
6. VOCA Application
	1. 2 days before the July deadline VOCA extended the deadline to August 6th – Alicia took that opportunity to make more edits to the application for improvements and submitted it August 4th
	2. When deadline was updated, no updated timeline was provided for expecting responses – original expectations were to hear something by September 1st
	3. VOCA legislation passed and is awaiting the President’s signature
7. Alicia will send out info on accessing the Board site on our website
8. Board Membership discussion will be postponed until September when more members are in attendance
9. Fundraising
	1. Story Sponsors – $200 sponsorship – this is an ongoing program and we should continue to provide leads for stories and sponsors
	2. Poker Run
		1. Alicia sent us the flyer
		2. Alicia will not be available the day of the Poker Run. Donna will run the event in Alicia’s place and Tammy will help
		3. ACTION FOR BOARD: sponsors are needed for this event – details are on the sponsor flyer Alicia sent
		4. Advertising for this on Cycle Fish and it was created as a Facebook event (like, share, etc.)
	3. Vacation Raffle – our typical donator received an offer on the home and will let us know soon whether or not they turn it down and are still willing to donate it for the raffle. We should know within a couple of weeks – if this is not an option, Brandon may know someone willing to donate a vacation home for a week
	4. Board Appeal – Alicia provided the letter and we will discuss this more at the September Board meeting – Board members should review the letter and be prepared to finalize the details regarding who will sign it, any changes needed, etc.
10. Meeting adjourned at 7:33pm.

Board Members - Contact Information:

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